

INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF MEETING

The minutes was held on 29th Mar 2024 under the Chairmanship of the Vice Chancellor, SMU at SMIMS Conference Hall at 2:30 PM.

Members present: -

1. Dr. Dr Muralidhar V Pai, Dean, SMIMS
2. Dr. G.L. Sharma, Director, SMIT
3. Prof (Dr) KS Sherpa, Registrar, SMU
4. Col Virendra Yadav, HGS
5. Mr. SV Ravi Sankar SFO, SMU
6. Prof Champa Sharma, Principal, SMCON
7. Dr Nikita Joshi, Principal, SMCPT
8. Dr Madan Chettri, Coordinator, HSS
9. Mr Premendra M Pradhan, Dy Registrar, IQAC
10. Dr. Gopal Thapa, Dy Registrar(A&A)
11. Dr Udit Kumar Chakraborty, Head Quality Cell, SMIT
12. Dr Polly Lama, Coordinator, SMIMS
13. Dr Saumen Gupta, Coordinator, SMCPT
14. Mrs Reshma Gurung, Coordinator, SMCON
15. Ms Manita Subba, Coordinator, FHSS&LA

Vice Chancellor welcomed all the members present in the meeting. Following points were discussed in length and the minutes of the discussion are as follows:

1. Ranking Submissions:

Deputy Registrar QAR&A,SMU has Successfully submitted data for:

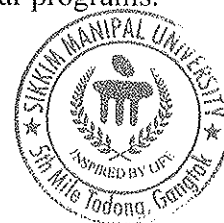
- **THE World University Ranking 2024**
- **The Week Hansa Best University Ranking 2024**
- **IIRF Survey for University Ranking 2024**

2. Quality Initiatives

- Deputy Registrar QAR&A,SMU informed the members that with the liasoning with **CGWB, GoI has helped to conduct free of cost Transient Electromagnetic Survey** at 4 SMIT locations

3. Perception Analysis

- SMUDDE programs have higher visibility compared to regular programs.



- Geographical uniqueness: NE states, proximity to China, and terrain considerations.

4. NIRF Perception Score Trends

- **SMU**: 2023 – 0.81; 2022 – 2.85; 2021 – 0.41
- **SMIT**: 2023 – 0.79; 2022 – 3.65; 2021 – 2.87
- **SMIMS**: 2023 – 19.22; 2022 – 22.70; 2021 – 28.13 (*Significant drop in perception scores for SMU and SMIT; SMIMS also declining.*)

5. Suggestive Actions for Rankings

- Start **monthly digital newsletter** for corporates & peers (VCs, Directors, Deans).
- Aggressive **social media promotion** of events, publications, awards.
- Send **festival greetings** to corporates & peers.
- Sign **functional MoUs** with NIRF top 100 and international universities for:
 - Research collaborations
 - Faculty/student exchange
 - Participation in conferences and cultural/technical fests.
- Become **active member of associations** (ASSOCHAM, FICCI, CII, AIU).
- Organize **large-scale events** in Jan–Feb with corporate and peer participation.
- Ensure **smooth exit feedback process** for employees.

Action Points

Action Item	Responsible Person(s)	Timelines
Launch monthly digital newsletter	IQAC & PRO Team	April 2024
Increase social media visibility	PRO Team & Units	Ongoing
Prepare festival greeting calendar	PRO Team	April 2024
Initiate MoUs with top universities	Units	Ongoing
Membership in associations	Units	Ongoing
Plan major event for Jan–Feb	Units	Ongoing


DR (QAR & A)

