



173/SMU/REG/Policy/ 27 /2025

23 August 2025

## **HOSTEL FEE REFUND POLICY 2025 ONWARDS** **SIKKIM MANIPAL UNIVERSITY**

1. Reference to this University letter No. 173/SMU/REG/Policy/26/2025, dated: 17 July 2025.
2. Hostel shall be allotted at the time of counselling/ physical reporting to the campus for first-year students.


SI No.	Condition	Hostel Fee Refund	
		(1 <sup>st</sup> Year including lateral entry)	2nd Year onwards
1	Withdrawal request submitted within 15 days of hostel allotment *	30% of Hostel Fees.	30% of Hostel Fees.
2	Withdrawal request submitted after 15 <sup>th</sup> day and before 30 <sup>th</sup> days of hostel allotment *	50% of Hostel Fees.	50% of Hostel Fees.
3	Withdrawal request submitted after 30 days of hostel allotment *	No Refund	No Refund

\* **As per the institute academic calendar.**

- a) Candidate shall apply to the Chief Warden separately for the withdrawal from the allotted hostel.
- b) The date of the withdrawal from the allotted hostel shall be from the date of application of the withdrawal from the hostel.
- c) Hostel fee refund for Foreign Students shall be on USD on actual exchange rate of the day of application.
- d) **Fee refund policy as mentioned above shall be applicable to all students admitted in 2025 onwards.**
- e) **Utility and mess charges shall be recovered on actual, in addition to hostel fee.**

3. This letter supersedes SMU Letter No. 173/SMU/REG/Policy/26/2025, dated 17 July 2025.



  
(Prof (Dr) K.S. Sherpa)  
Registrar

**Copy to: -**

1. Pro VC, SMU & Dean, SMIMS
2. Director, SMIT
3. Principal, SMCON
4. Principal, SMCPT
5. Chairman Admission, SMIT
6. Admission Officer, SMIMS
7. Coordinator Hospital Administration
8. Coordinator, FHSS&LA
9. Coordinator, Allied Health Professions
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11. Chief Financial Officer, SMU
12. Dy. Manager, Finance Department SMIT/SMIMS

